CASEBASIX

CHECKLIST #2: INTERNSHIP PREPARATION

Classroom to Consulting Internship Checklist for Masters

Land the internship your programme won't hand you

1 Get Ready

- [ ] Map internship deadlines for every target firm
- [ ] Start networking in your first weeks — the window is short
- [ ] Write a one-page resume with quantified impact [Application Pack Checklist]
- [ ] Pick your target office and know why [Office Selection Checklist]

2 Get in front of the firm

- [ ] Book coffee chats with alumni before deadlines [Masters Networking Checklist]
- [ ] Attend firm info sessions and ask informed questions
- [ ] Ask for a referral once you have real rapport [Masters Referral Checklist]
- [ ] Submit every application before the deadline

3 Win the interview

- [ ] Prepare for online tests and games [Online Assessment Checklist]
- [ ] Do mock cases every week [Case Interview Checklist]
- [ ] Build a story bank for fit questions [PEI Checklist]
- [ ] Confirm interview logistics the day before [Interview Day Checklist]

4 Close it out

- [ ] Send thank-you notes after each round
- [ ] Accept in writing and confirm dates, office and pay

5 Next Step

- [ ] Review Masters Appplication Package (Resume/Cover Letter) Checklist [Click here]

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